

Jennifer Tabakin
Town Manager

E-mail: jtabakin@townofgb.org
www.townofgb.org



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-1619 x2
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TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

SELECTBOARD'S MEETING AGENDA

MONDAY, MARCH 20, 2017

7:00 PM – REGULAR SESSION

TOWN HALL, 334 MAIN STREET

ORDER OF AGENDA

7:00 PM - OPEN MEETING

1. CALL TO ORDER

2. APPROVAL OF MINUTES:

February 27, 2017 Regular Meeting.

3. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS:

A. General Comments by the Board.

B. SB – Signing of Bond Anticipation Notes for Previously Approved Borrowing.
(Discussion/Vote)

4. TOWN MANAGER'S REPORT:

A. Department Updates.

B. Project Updates.

5. LICENSES OR PERMITS:

A. Renewal of 2017 Wyantenuck Country Club Seasonal All Alcoholic Club Liquor License.
(Discussion/Vote)

B. Robin M. Vickery/Great Barrington Fish and Game for One Day Beer and Wine Liquor License for April 23, 2017 from 11:00 am – 7:00 pm at the Great Barrington Fish and Game Clubhouse, 338 Long Pond Road. (Discussion/Vote)

C. Robin M. Vickery/Great Barrington Fish and Game for One Day Beer and Wine Liquor License for May 6, 2017 from 3:00 pm – 11:00 pm at the Great Barrington Fish and Game Clubhouse, 338 Long Pond Road. (Discussion/Vote)

- D. Kenneth Krentsa/Berkshire Aviation for One Day Temporary Weekday Entertainment License for May 20, 2017 from 3:00 pm - 9:00 pm at 70 Egremont Plain Road. (Discussion/Vote)
- E. Kenneth Krentsa/Berkshire Aviation for Two (2) One Day Common Victualler Licenses May 20 and 21, 2017 from Noon - 11:00 pm at 70 Egremont Plain Road. (Discussion/Vote)
- WITHDRAWN
as per Applicant #K
- F. Kenneth Krentsa/Berkshire Aviation for One Day Beer and Wine Liquor License for May 20, 2017 from Noon - 11:00 pm at 70 Egremont Plain Road. (Discussion/Vote)
- G. Lauren Clark/Board of Library Trustees for One Day Beer and Wine Liquor License for May 5, 2017 from 7:00 pm – 9:00 pm at Mason Library, 231 Main Street. (*Fee Waiver Requested*). (Discussion/Vote)

6. NEW BUSINESS:

- A. SB – Appointment of member to the Lake Mansfield Improvement Task Force (LMITF). (Discussion/Vote)
- B. SB – Approve Alarm Abatements. (Discussion/Vote)

7. CITIZEN SPEAK TIME:

8. SELECTBOARD'S TIME:

9. MEDIA TIME:

10. ADJOURNMENT:

NEXT SELECTBOARD'S MEETING: Monday, March 27, 2017, 7:00 P.M.


Jennifer Tabakin, Town Manager

Pursuant to MGL. c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

EXECUTIVE SUMMARY

TITLE: Inform the Selectboard of the results of the bids to issue temporary bond anticipation notes (BAN(s)) for Capital Equipment Projects as authorized by the Selectboard, Finance Committee and Town Meeting for Fiscal Year 2017.

BACKGROUND: The Selectboard, Finance Committee and Town Meeting have approved capital projects to be funded by borrowing authorizations as recommended in the budget process for the general fund and the wastewater enterprise fund. In order to meet the dates of the expected contractual payments of these projects, money is being borrowed on a temporary basis and will be replaced with a permanent borrowing in the future by issuing bonds. This temporary borrowing is for the renewal of BAN(s) issued in August and November 2016 totaling \$1,317,250.00, and for new borrowing of the funds authorized for the Bridge Street bridge painting and Town Hall renovations in the amount of \$1,137,000.00. The total amount of the BAN is \$2,454,250.00

FISCAL IMPACT: The interest rate on the BAN(s) was determined by a competitive bid process on Wednesday, March 15, 2017. Three bids were received with the low bid of 1.15% being awarded to Eastern Bank. The note will have a due date of October 31, 2017 and is anticipated to be rolled into a long term bond at that time.

RECOMMENDATION: No Board action is necessary; however the Board needs to sign the note.

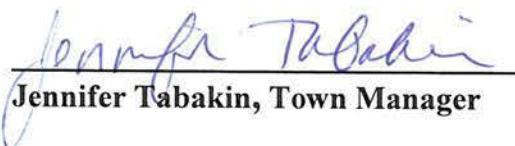
PREPARED BY:



Karen D. Fink, Treasurer/Collector

DATE: 3/16/17

Approved:



Jennifer Tabakin, Town Manager

RECEIVED
TOWN MANAGER

MAR 1 2017

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

PAID
(12#3950)

Fee: \$25.00 (per day)



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Robin Vickery

Organization Name: Gt Barrington Fish + Game

Applicant's Address: 338 Long Pond Rd Housatonic Ma

Telephone Number:

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Benefit Shoot for Relay for life

Date: 4-23-17 Start Time: 11 am End Time: 7 pm

Event Address: 338 Long Pond Rd Housatonic Ma

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Robin M Vickery
Signature of Applicant

3-1-17
Date

FOR TOWN USE:

Approved _____

Denied _____

Postponed _____

March 20, 2017

RECEIVED
TOWN MANAGER

MAR 1 2017

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

PAID
OK#59350

Fee: \$25.00 (per day)



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Robert M Vickery

Organization Name: Gt. Barrington Fish + Game

Applicant's Address: 338 Long Pond Rd Housatonic Ma

Telephone Number: _____

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Relay for Life Benefit Roast Beef Dinner

Date: 5-6-17 Start Time: 3pm End Time: 11pm

Event Address: 338 Long Pond Rd Housatonic

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Robert M Vickery
Signature of Applicant

3-1-17
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

March 20, 2017

FEB 3 2017

BOARD OF SELECTMEN
GREAT BARRINGTON, MA



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

KENNETH KRENTSA

Name: BERKSHIRE AVIATION

Business/Organization: AIRPORT

D/B/A (if applicable): _____

Address: 70 EGREMONT PLAIN Rd

Mailing Address: P.O. Box 179 GREAT BARRINGTON 01230

Phone Number: 413 528-1010

Email: KKRENTSA@GBR-AIRPORT.COM

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ

Live band with up to ___ pieces, including singers Public Show ^{"FUND RAISER"}

Other (please explain) FLAG POLE DEDICATION / PIG ROAST
CAMPING AVAILABLE w/ PANCAKE BREAKFAST

INCLUDES: Live music Recorded music Dancing by entertainers/ performers

Dancing by patrons Amplification system Theatrical exhibition

Floorshow Play Moving picture show Light show Jukebox

Other (please explain) "FUND RAISER"
THE FLAG POLE DEDICATION MAY BE
PUT OFF TILL A LATER DATE -

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

___ YES

NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): OUR MAINTENANCE HANGER ON WEST SIDE OF PROPERTY

Date(s) of Entertainment*: SATURDAY MAY 20, 2017
*Does not include SUNDAY

Start & End Times of Entertainment: 3 PM to 9 PM

Does your event involve any of the following? (Check all that apply)

- Food
- Temporary Bathrooms
- Tents
- Stages
- Temporary Signs
- Electrical Permits
- Building Permits
- Police Traffic Details
- Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Kenneth Krentler 2/3/17 04-2012094
 Signature of Individual or Date SS# or FID#
 Corporate Officer

TOWN USE ONLY:

DRT Review with Conditions: Please see attached memo. (CA)


APPROVAL DATE: _____

LICENSE # _____

Subject: Airport entertainment

The DRT reviewed the Feb 3, 2017 entertainment application from Berkshire Aviation / Ken Krentsa, for flag pole dedication, entertainment, pig roast, camping and pancake breakfast at the airport for Saturday May 20. We understand the music will be staged within the maintenance hangar and the times of entertainment will be from 3 to 9 pm. The food will be in the lawn area northeast of the office building. The camping as we understand it will be an area for tents for those attendees who wish to remain overnight. There will be no camp fires.

We recommend that food be coordinated and permitted as necessary through the Health Dept. and enough porta-potties be provided to accommodate the expected attendance. Tents, depending on size, may need permits from the Building Inspector. Temporary event signs would need permits from the Building Inspector.



Christopher T. Rembold, AICP
Town Planner

FEB 3 2017

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

COMMONWEALTH OF MASSACHUSETTS
TOWN OF GREAT BARRINGTON
APPLICATION FOR COMMON VICTUALLER LICENSE

FEE: $\$25.00$ ^{x2 = 50} (Payable to the Town of Great Barrington) DATE: 2/3/17

NOTICE:

As provided by M.G.I. Chapter 140, the sale of food for immediate consumption on the premises of the vendor has an intimate relation to the public health, and such activity cannot be conducted without the proper license and permit.

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a Common Victualler License in accordance with the provisions relating thereto:

OWNER(S) NAME: KENNETH KRENTSA

NAME OF BUSINESS: BERKSHIRE AVIATION

D/B/A (if applicable): BERKSHIRE AVIATION

BUSINESS MAILING ADDRESS: P.O. Box 179 GREAT BARRINGTON, MA 012

BUSINESS TELEPHONE: 413 528 1010 HOME TELEPHONE:

LOCATION WHERE LICENSE IS TO BE USED: 70 EGREMONT PLAIN Rd

DAYS OF OPERATION: 2

HOURS OF OPERATION: NOON MAY 20 - 11 AM MAY 21 2017

DESCRIPTION OF PREMISES: AIRPORT

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Kenneth Krentsa
Signature of Individual or Corporate Name

By: _____
Corporate Officer (if applicable)

SS# _____ or FID# 04-2012094

RECEIVED
TOWN MANAGER

MAR 15 2017

BOARD OF SELECTMEN
GREAT BARRINGTON, MA



Fee: \$25.00 (per day)

Waiver requested

APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Lauren Clark

Organization Name: Board of Library Trustees

Applicant's Address: 231 Main Street

Telephone Number: 528-2403

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Staff and Volunteer Appreciation Party

Date: May 5th 2017 Start Time: 7:00pm End Time: 9:00pm

Event Address: 231 Main St., MASON LIBRARY

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Lauren Clark
Signature of Applicant

3/13/17
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____



TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

Christopher Rembold, AICP
Town Planner

Ph: (413) 528-1619, ext. 7
crembold@townofgb.org

EXECUTIVE SUMMARY

TITLE: Lake Mansfield Improvement Task Force (LMITF) reorganization, and Appointment of a Citizen-at-large to fill a vacancy

BACKGROUND: The Task Force was formed by the Selectboard in 2006 and continues to plan and coordinate improvements in the Lake Mansfield Recreation Area. Current members include: Selectboard – Bill Cooke; Conservation Commission – Gaetan Lachance; Parks and Recreation – Kathy Plungis; Planning Board – Brandee Nelson; the Lake Mansfield Alliance – Dale Abrams; Citizen-at-large 1 – Christine Ward; Citizen-at-large 2 – vacant.

The Task Force is now 11 years old and its membership structure should be updated. For example, in the original charge of duties, the DPW is named as a member. Generally, staff that assist committees do not also serve as voting members; it would be appropriate to remove that position. Instead the Town Manager should continue as an ex-officio (non-voting) member and designate appropriate staff (e.g. the DPW Superintendent and the Town Planner) to provide support to the Task Force.

Also in the original charge of duties, the Fire District's Prudential Committee was represented. Since the Fire District no longer owns the lake, that position may also be removed.

A proposed revised charge of duties is attached hereto.

Finally, there is a vacancy in the Citizen-at-large position due to a resignation. Peter Franck and Kathleen Triem have applied in response to the advertisement, and hope to be considered jointly (see email attached). Both have been involved in the recent comprehensive Lake Mansfield planning process.

FISCAL IMPACT: None

RECOMMENDATION:

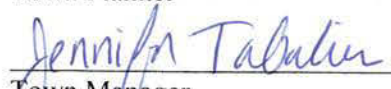
- a. To reorganize the Lake Mansfield Improvement Task Force in accordance with the revised Charge of Duties, attached; and,
- b. To appoint Peter Franck as the Citizen-at-large member to the Lake Mansfield Improvement Task Force and Kathleen Triem to serve as an alternate Citizen-at-large member.

PREPARED BY:


Town Planner

DATE: 3/14/17

APPROVED BY:


Town Manager

DATE: 3/17/17

~~Approved 3/6/06~~
Revised 3/20/2017

Lake Mansfield Improvement Task Force

Charge of Duties

The Town of Great Barrington is forming a Task Force for the purpose of developing and implementing a comprehensive Lake Mansfield Improvement Plan. Specifically, the Task Force will address a wide range of concerns including, but not limited to, public safety, use and accessibility, water quality (runoff, buffer zone erosion, invasive weeds), lake improvements, protection of the watershed and stewardship.

The process will include identifying and prioritizing goals and objectives needed to develop and implement an improvement plan. The Task Force will obtain community input and use the resources available from the State Department of Environmental Protection, State Representatives, the Nature Conservancy, Trustees of the Reservation, Lakes and Ponds Association of Western Massachusetts, Berkshire Natural Resources Council and other applicable agencies. In addition, prior studies and recommendations will be considered and evaluated.

The Task Force shall be comprised of a representative from the Board of Selectmen, Conservation Commission, ~~Department of Public Works,~~ Parks and Recreation Commission, Planning Board, ~~Prudential Committee,~~ Lake Mansfield Alliance and two (2) citizens at large. The represented Boards and Commissions shall appoint their representatives on an annual basis, and may appoint alternate members if needed to ensure representation. The citizens at large shall be appointed by the Selectboard for a term not to exceed three years, and alternates may be appointed at the discretion of the Selectboard. The Town Manager shall be an ex-officio member and may designate staff as appropriate to assist the Task Force.

The Plan and implementation schedule along with proposed funding sources will be presented to the Board of Selectmen for approval.



TOWN OF GREAT BARRINGTON
MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

Approved 3/6/06

Lake Mansfield Improvement Task Force

Charge of Duties

The Town of Great Barrington is forming a Task Force for the purpose of developing and implementing a comprehensive Lake Mansfield Improvement Plan. Specifically, the Task Force will address a wide range of concerns including, but not limited to, public safety, use and accessibility, water quality (runoff, buffer zone erosion, invasive weeds), lake improvements, protection of the watershed and stewardship.

The process will include identifying and prioritizing goals and objectives needed to develop and implement an improvement plan. The Task Force will obtain community input and use the resources available from the State Department of Environmental Protection, State Representatives, the Nature Conservancy, Trustees of the Reservation, Lakes and Ponds Association of Western Massachusetts, Berkshire Natural Resources Council and other applicable agencies. In addition, prior studies and recommendations will be considered and evaluated.

The Task Force shall be comprised of a representative from the Board of Selectmen, Conservation Commission, Department of Public Works, Parks and Recreation Commission, Planning Board, Prudential Committee, Lake Mansfield Alliance and two (2) citizens at large. The Town Manager shall be and ex-officio member.

The Plan and implementation schedule along with proposed funding sources will be presented to the Board of Selectmen for approval.

Appointed

Town Manager, ex officio
Board of Selectmen
Conservation Commission
Dept. of Public Works
Parks and Recreation Commission
Planning Board
Prudential Committee
Lake Mansfield Alliance
(2) Citizens At Large

Chris Rembold

From: Helen Kuziemko
Sent: Thursday, March 09, 2017 9:41 AM
To: Chris Rembold
Subject: FW: LMITF

LMITF

Chris - FYI.

Helen V. Kuziemko
Administrative Assistant
Selectboard/Town Manager
Town of Great Barrington
334 Main Street
Great Barrington, MA 01230
413.528.1619 x2
413.528.2290 fax

-----Original Message-----

From: Kathleen [<mailto:Kathleen@ftarchitecture.com>]
Sent: Thursday, March 02, 2017 8:14 PM
To: Helen Kuziemko
Cc: Kathleen Triem
Subject: LMITF

To whom it may concern,

We would like to be considered jointly to share the position of Citizen-at-Large member of the LMITF.

We have lived in Great Barrington since 2011 and currently reside on Castle Street and own lakefront property on Lake View Road.

As architects we can bring expertise on construction and environmental issues and as lakefront property owners, have a vested interest in the success of the project.

Thank you for your consideration.

Very Best,

Peter Franck and Kathleen Triem

Sent from my iPad

NOTICE
TOWN OF GREAT BARRINGTON

The Great Barrington Selectboard seeks a resident to fill a Citizen-at-Large vacancy on the Lake Mansfield Improvement Task Force (LMITF). The Task Force was formed by the Selectboard in 2006, the LMITF was charged with developing and implementing a comprehensive Lake Mansfield Improvement Plan, and addressing a wide range of concerns including public safety, use and accessibility, water quality (runoff, buffer zone erosion, invasive weeds), lake improvements, protection of the watershed and stewardship. Please email letter of interest to hkuziemko@townofgb.org by March 8, 2017.

Jennifer Tabakin
Town Manager

PLEASE PUBLISH February 22, 2017 —

Shoppers Guide

Karen D. Fink
Treasurer/Collector

E-mail: kfink@townofgb.org
www.townofgb.org



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-1619, ext. 4
Fax: (413) 528-1026

TOWN OF GREAT BARRINGTON
MASSACHUSETTS

OFFICE OF THE TREASURER COLLECTOR

DATE: March 13, 2017
TO: Jennifer Tabakin, Town Manager
Selectboard
FROM: Karen Fink, Treasurer/Collector
SUBJECT: Alarm Abatements –

After going through the outstanding bills and considering all information available to me, I am recommending that the attached list of persons and businesses should have abatements granted on the bills sent to them for alarm permitting and false alarms. Reasons for granting each abatement is listed.

Please feel free to contact me if you have any questions.

Sincerely
Karen D. Fink, CMMT
Treasurer/Collector